

Public Utility Commission of Texas
Property Owner Certification Form of Tenant Income Eligibility
For Full Incentive Energy Efficiency Services

This form is to verify that at least 75 percent of the units: (1) are rented by income eligible customers, and (2) have a separate electric meter. The Public Utility Commission of Texas has authorized energy efficiency programs to reduce the utility bills of income eligible tenant households.

Form with fields: Name of applicant (property owner or agent), Name of property owner, Address, Suite number, City, State TX, Zip Code, Area Code, Phone Number, Fax Number.

Form with fields: Name of multi-family apartment complex, Number of units in complex, Name of management company, Name of on-site property manager, Street address, City, State TX, Zip Code, Area Code, Phone Number, Fax Number.

The multi-family apartment complex qualifies in one of the following categories. Check the appropriate category box.

Category 1

The multifamily apartment complex participates in one or more of the programs listed below (check each box that applies):

Grid of checkboxes for programs: Public Housing Authority, Multi-family Bond Program, Project based Section 8, HOME Rental Housing Development, Housing Trust Fund, Low-Income Housing Tax Credit Program, Affordable Housing Disposition Program, Rural Rental Section 515 (FMHA).

If you checked one or more of the boxes in Category 1, please sign and date the form. You must attach documentation such as the land use restriction agreement, showing participation in the above checked programs.

Category 2

At least 75 percent of the tenant household incomes before taxes are at or below 200% of the Federal Poverty Guidelines. Do not complete the worksheet on the reverse side of this form if you checked any of the boxes in Category 1. Do not check this box before completing the worksheet.

Form with fields: Number of income eligible units, Number non-income eligible units, Total number of units, Percent of income eligible units.

Table with 4 columns: Size of Family Unit, Annual Income, Monthly Income, Weekly Income. Rows include units 1-8 and an additional person row.

Notice: Income ceilings are for April 1, 2008 -March 31, 2009. Annual updates are posted on http://www.puc.state.tx.us/ Under penalty of perjury, I certify that the above declaration is true and correct.

Form with fields: Applicant signature (property owner or agent), Date, Contractor signature, Date.

The information provided on this form will be used solely for the purpose of determining whether the complex is eligible for this program and will be kept confidential by the contractor and by the Public Utility Commission of Texas.