

Public Utility Commission of Texas
Property Owner Certification Form of Tenant Income Eligibility
For Full Incentive Energy Efficiency Services

This form is to verify that at least 75 percent of the units: (1) are rented by income eligible customers, and (2) have a separate electric meter. The Public Utility Commission of Texas has authorized energy efficiency programs to reduce the utility bills of income eligible tenant households.

Name of applicant (property owner or agent) Name of property owner
Address Suite number
City State TX Zip Code
Area Code Phone Number Area Code Fax Number

Name of multi-family apartment complex Number of units in complex
Name of management company Name of on-site property manager
Street address
City State TX Zip Code
Area Code Phone Number Area Code Fax Number

The multi-family apartment complex qualifies in one of the following categories. Check the appropriate category box.

Category 1

The multifamily apartment complex participates in one or more of the programs listed below (check each box that applies):
Public Housing Authority Housing Trust Fund
Multi-family Bond Program, with less than 25% units at market rate Low-Income Housing Tax Credit Program, with less than 25% units at market rate
Project based Section 8 Affordable Housing Disposition Program
HOME Rental Housing Development Rural Rental Section 515 (FMHA)

If you checked one or more of the boxes in Category 1, please sign and date the form. You must attach documentation such as the land use restriction agreement, showing participation in the above checked programs.

Category 2

At least 75 percent of the tenant household incomes before taxes are at or below 200% of the Federal Poverty Guidelines. Do not complete the worksheet on the reverse side of this form if you checked any of the boxes in Category 1. Do not check this box before completing the worksheet. To accurately determine tenant household income you may use the tenant rental application showing the number of individuals residing in the unit and the household income dated from within the past 18 months.

Number of income eligible units
Number non-income eligible units, including vacant units
Total number of units:
Percent of income eligible units (income eligible units divided by the total number of units) %

Table with 4 columns: Size of Family Unit, Annual Income, Monthly Income, Weekly Income. Rows include units 1-8 and an additional person row.

Notice: Income ceilings are for April 1, 2009 -March 31, 2010. Annual updates are posted on http://www.puc.state.tx.us/
Under penalty of perjury, I certify that the above declaration is true and correct. I understand that the information is subject to audit and investigation by the Public Utility Commission of Texas upon reasonable notification and during normal business hours.

Applicant signature (property owner or agent) Date Contractor signature Date

The information provided on this form will be used solely for the purpose of determining whether the complex is eligible for this program and will be kept confidential by the contractor and by the Public Utility Commission of Texas. It will not be sold or provided to any other party.